



Agenda

TRAVELER INFORMATION ROUTES OF SIGNIFICANCE FOCUS GROUP MEETING

March 11, 2015, 1:30 p.m. - 3:30 p.m.
Caltrans Headquarters, Room 4221

Purpose:	Enhance communication and coordination among local agencies, regional partners and the State to ensure accurate collection and distribution of traveler information throughout California.		
Attendees:	Traveler Information representatives from: <ul style="list-style-type: none">• Regional/local government agencies• Caltrans’ districts• Caltrans Headquarters Traffic Operations staff: James Anderson, Chief, Office of Traffic Management; Office of Technology representative(s) and Jennifer Ashby-Camp, Traveler Information Coordinator		
Preparation: Please be prepared to discuss RoS, technical questions and have a technical representative at the meeting if necessary.			
Time	Topic	Presenter	Desired Outcome
1:30-1:40	Introductions	James Anderson, Jennifer Ashby-Camp, agencies and districts	Kick-off the meeting.
1:40-1:50	RoS criteria and submittal process <ul style="list-style-type: none">➤ Friendly reminder➤ Caltrans requests agencies declare intent not to participate by March 27, 2015➤ Firm critical milestone April 10, 2015	James Anderson, Jennifer Ashby-Camp, agencies and districts	Common understanding of criteria and RoS submittal process.
1:50-3:10	Technical session with Office of Technology representative(s) <ul style="list-style-type: none">➤ Agency questions or concerns Regional ITS Architecture <ul style="list-style-type: none">➤ 2016 RTSMIP report must include ITS Architecture as a compliance point	Office of Technology representative(s), Jennifer Ashby-Camp, agencies and districts	Resolve technical concerns and clarify ITS Architecture is needed for 2016, similar to 2014 compliance report.
3:10-3:20	Action items <ul style="list-style-type: none">➤ Caltrans’ preferred methodology for route descriptor fields Next steps <ul style="list-style-type: none">➤ Caltrans’ intention is to discuss RoS during traveler information meetings➤ RoS submittal process deadlines	James Anderson, Office of Technology representative(s), Jennifer Ashby-Camp, agencies and districts	Review and status action items and next steps.
3:20-3:30	Adjourn <ul style="list-style-type: none">➤ Recap action items from this meeting	James Anderson and Jennifer Ashby-Camp	Close the meeting.